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## Alameda Corridor Transportation Authority

September 15, 2022

<b>To:</b>	Governing Board
<b>From:</b>	Michael C. Leue, Chief Executive Officer Kevin L. Scott, Chief Financial Officer
<b>Subject:</b>	<i>APPROVE Creation of Ad Hoc Committee for Organizational Planning</i>

### Recommendation:

The Governing Board Chair will present and lead a discussion on the creation of an Ad Hoc Committee for Organizational Planning and the nomination and Board approval of three Governing Board members to serve on the Ad Hoc Committee.

### Discussion:

ACTA's officers are in the process of evaluating ACTA's changing operational needs and organizational plans. In the coming years, management expects that ACTA will perform significantly less engineering and technical responsibilities. During recent meetings, Governing Board members have suggested that there is a need to evaluate how ACTA should meet future operational needs and requirements. In particular, ACTA's contract with ACET to provide engineering and technical services has been in place for over twenty years and the necessary services either have been fulfilled, are nearly complete or will be of diminishing need in the future. ACTA management will be evaluating options to continue ACTA's various operational needs going forward, which could include new contracts for specific technical services (likely on an as-needed basis); creating new ACTA staff positions to fulfill non-engineering requirements; or arranging with the Long Beach Harbor Department and/or the Los Angeles Harbor Department to provide supplemental staffing for as-needed technical services (similar to ACTA's current arrangement for Co-Counsel legal services).

It is expected that the proposed Ad Hoc Committee would meet a limited number of times for briefings by the CEO and CFO. The first meeting will be a briefing on the shifting requirements of ACTA and some financial analysis of the current and alternative approaches. The Ad Hoc Committee will provide advice and offer opinions on the various proposed options. The Ad Hoc Committee will be in place for a limited time until management can sufficiently advance ACTA's organizational planning needs in order to complete the 2023-24 Fiscal Year budget, after which time the Ad Hoc Committee will be discontinued.



**Budget Impact:**

While the outcome of the work will have impacts on the FY23-24 budget, the actual efforts of the Ad Hoc Committee will have no direct impact to the current ACTA budget.

**Co-General Counsel:**

ACTA's Co-General Counsel has reviewed this Board Report and there are no legal issues at this time.