


M · E · M · O

Alameda Corridor Transportation Authority

April 21, 2022

To:	Governing Board
From:	Michael C. Leue, Chief Executive Officer 
Subject:	<i>APPROVE Revision 1 to Task Order No. 1 for Flagging Services under Agreement No. C0885 with RailWorks Track Services, Inc.</i>

Recommendation:

Authorize staff to issue Revision 1 to Task Order No. 1, for flagging services under Alameda Corridor Transportation Authority Agreement No. C0885 with RailWorks Track Services, Inc. (RailWorks) increasing the not to exceed contract value by \$100,000 to \$200,000, and authorize the Chief Executive Officer or Chief Financial Officer to execute said revision.

Discussion:

Construction, maintenance or other work performed on or adjacent to the Corridor requires the presence of flagging personnel to ensure safe train and trackside operations. Flagmen are specifically trained and qualified to perform these duties. ACTA contractors and other utility or agency contractors or personnel are required to arrange and utilize flagmen provided by RailWorks when they perform operations on or adjacent to the Corridor within a prescribed distance from the tracks. Since May 1, 2019, RailWorks has been the maintenance contractor who employs qualified individuals available to perform these flagging services. Throughout the year there are miscellaneous utility projects and other work being conducted by public and private entities in and around ACTA's track areas that require flagging services. The flagging costs are fully reimbursable from each of the entities to whom the services are provided. To date, RailWorks has fully expended the original \$100,000 authorization. The additional authorization is expected to cover costs through the end of the current contract.

Budget Impact:

There is no net impact to the Program Budget. These are pass-through costs that ACTA is initially required to pay, but which are subsequently fully reimbursed by the agency or entity requesting the services. ACTA utilizes the Local Agency Investment Fund account to pay for the services and reimburses the account when payment is received.

Co-General Counsel:

ACTA's Co-General Counsel has reviewed and approved the proposed Revision 1 to Task Order No. 1 as to form.

Transmittal:

Transmittal 1 - Contract Task Order No. 1- Revision 1

