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Alameda Corridor Transportation Authority

January 14, 2022

To:	Governing Board
From:	Michael C. Leue, Chief Executive Officer 
Subject:	<i>APPROVE Resolution Changing the Date, Time & Location of the Regular Meetings of the ACTA Governing Board</i>

Recommendation:

Adopt the attached resolution changing the date and time of the Regular Meetings of the ACTA Governing Board to the third Thursday of each month at 3:00 p.m.; adding the ACTA Headquarters as a meeting location; and removing the Port of Los Angeles (POLA) Administrative Building.

Discussion:

Section 4D(1) of the Amended and Restated Joint Exercise of Powers Agreement (Agreement), dated December 18, 1996, requires in part that the Governing Board hold at least one regular meeting each year, and that the dates, hour and place shall be fixed by resolution. Meetings have been scheduled monthly since 1989 and cancelled for any month when a meeting was not necessary. See the Background section below for the history of dates, time and locations of meetings.

Pursuant to an April 2017 Board Resolution, the regular monthly meetings of the ACTA Governing Board have been scheduled to be held at 9 a.m. on the second Thursday of each month at either the City of Long Beach Council Chambers, the POLA Administration Building, or the Long Beach City College Board Room (Liberal Arts Campus at Clark Ave. and Carson St. in Long Beach, CA). In November 2017, the meeting time was changed to 9:30 a.m. to account for additional travel time to the City College location for certain Governing Board members.

Meetings are now proposed to be held on the third Thursday of each month at 3:00 p.m. to avoid conflict with other meetings attended by the ACTA Board Members. The POLA Administrative Building is being removed at this time due to limitations and to streamline administrative procedures.

Background:

In August 1989, the Board adopted a resolution setting the monthly meetings for 9 a.m. at the Carson Civic Center on the second Thursday of each month. In January 1997, the Board adopted a resolution to move the meetings to the first Thursday of each month and alternate each year



between POLB and POLA Administration Buildings. Later that same month, the Board approved the POLB location for all meetings going forward. In April 1997, the Board adopted a resolution to move the meetings to the second Thursday of each month.

As a result of the closure of the Port of Long Beach Administration Building, the Board adopted a resolution in February 2014 for meetings to be held at either the POLA Administration Building or the City of Long Beach Council Chambers. There was no change made to the dates or times for the monthly meetings. In April 2017, a third location was added at Long Beach City College Board Room (Liberal Arts Campus at Clark Ave. and Carson St. in Long Beach, CA) due to parking limitations during construction of the new Long Beach City Hall and seating limitations at the POLA Administration Building (dais seats only five).

Budget Impact:

There is no budget impact anticipated for this change.

Co-General Counsel Review:

ACTA's Co-General Counsel has reviewed and approved the proposed Resolution as to form.

Transmittals:

Transmittal 1 - Resolution JPA-22-2 Concerning Time, Date and Location of the Regular Meetings of the ACTA Governing Board