

# M · E · M · O

## Alameda Corridor Transportation Authority

September 22, 2017

<b>To:</b>	Governing Board
<b>From:</b>	John T. Doherty, Chief Executive Officer
<b>Subject:</b>	<i>Approval of Agreement No. C0869 with Ocean Blue Environmental Services, Inc. for Emergency Response &amp; Hazardous Waste Management Services (Approval)</i>

**Recommendation:**

Approve attached Agreement No. C0869 with Ocean Blue Environmental Services, Inc. for Emergency Response & Hazardous Waste Management Services in an amount not-to-exceed \$50,000 for the period on or about October 1, 2017 through June 30, 2020 with an optional 3-year extension if later approved by the Board; and authorize the Chief Executive Officer or Chief Financial Officer to execute said agreement.

**Discussion:**

Due to ACTA's ongoing need for on-call Emergency Response & Hazardous Waste Management Services, a Request for Proposals (RFP) was issued on April 28, 2017. The RFP was posted on the ACTA website. Notice of publications of the RFP was advertised in local newspapers and posted on the web-based procurement systems hosted by the two ports: the Port of Los Angeles' *Los Angeles Business Assistance Virtual Network (LABVN)* and Port of Long Beach's *PlanetBids*. Two (2) responses were received by the June 7, 2017 due date. A panel consisting of ACTA's Environmental Engineer and an environmental representative from each of the ports of Los Angeles and Long Beach reviewed, evaluated and ranked the two written proposals using the criteria listed in the RFP, including but not limited to, the firm's qualifications, project organization and staffing, work plan, and cost.

Per the RFP, interviews were optional. The panel determined that the evaluation of the written proposals was sufficient to make a selection without requiring interviews of the proposers. The evaluators unanimously recommend that the Board approve a contract for Emergency Response & Hazardous Waste Management Services with Ocean Blue Environmental Services, Inc.

The recommended firm is a Small Business Enterprise (SBE) certified with the State of California Department of General Services. The ranking matrix and the proposed agreement are attached.



Costs for the proposed environmental services have averaged \$10,000 per year over the last 5 years. It is recommended that the Agreement compensation amount be set at \$50,000 for the initial term of the Agreement.

**Background:**

Prior to June 30, 2016, ACTA concurrently had separate environmental services contracts with Tetra Tech Inc. (in place since December 1996), NRC Environmental Services, Inc. (NRC) (in place November 2001), and Ninyo & Moore Environmental Consultants (NM) (in place November 2000). The NRC and NM contracts were allowed to expire on June 30, 2016. Beginning July 1, 2016, Tetra Tech was to continue to provide environmental services as needed. Due to ACTA's continued need for environmental services, a new competitive RFP process was proposed by staff.

Two separate RFPs were issued to separate the scope of services under two contracts as follows: (1) Environmental Site Assessment & Restoration Services and (2) Emergency Response & Hazardous Waste Management Services.

Typical environmental services include site assessments; remedial investigation, action plans, and oversight; preparation of health, safety, storm water pollution prevention, emergency response, and hazardous waste transportation plans; asbestos abatement; soil excavation, stockpiling, and treatment; hazardous waste removal and disposal; installation of ground water treatment systems; and other services.

The approval of the Emergency Response and Hazardous Waste Management Services is being considered separately under Agenda Item No. 11.

**Budget Impact:**

These services are needed on an emergency basis and for special projects/tasks. No work is currently scheduled for these types of services. The FY18 Program Budget will be amended to include \$15,000 for potential FY18 work.

**Attachments:**

- Evaluation Summary and Agreement C0869