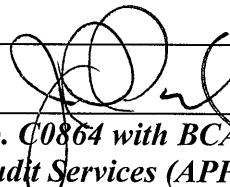


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Alameda Corridor Transportation Authority

November 15, 2019

To:	Governing Board
From:	James P. Preusch, Chief Financial Officer 
Subject:	<i>Approve First Amendment to Agreement No. C0864 with BCA Watson Rice – Western Region, LLP for Internal Audit Services (APPROVAL)</i>

Recommendation:

Approve the proposed First Amendment to Agreement No. C0886 with BCA Watson Rice – Western Region, LLP (BCA), for internal audit services, to extend the term for three years through June 30, 2023 and add \$250,000 to the contract value. Authorize the Chief Executive Officer or Chief Financial Officer to execute said amendment.

Discussion:

At its April 2017 meeting, the Board approved a new internal audit services agreement with BCA following a Request for Proposals (RFP) process. The agreement is a three-year contract, which has been in place since July 1, 2017 and expires on June 30, 2020. The Board approved not-to-exceed contract amount is \$200,000. The agreement allows for one-three-year extension, if approved by the Board.

ACTA's internal audit work includes auditing the invoices and supporting records of: 1) the four joint partner firms comprising the Alameda Corridor Engineering Team (ACET), and 2) ACTA's maintenance contractor. The Audit Plan is approved annually by the Audit Committee defining the Scope of Work to be completed by BCA for the following fiscal year. BCA has successfully performed all audit assignments included in their Scope of Work over the last two and half years. All of the work assigned has been completed in a professional and timely manner.

BCA is Small Business Enterprise (SBE) firm, which is in alignment with ACTA's SBE Policy.

The current Agreement expires June 30, 2020. This new amendment, if approved, will extend the term through June 30, 2023 and increase the total contract value by \$250,000 to \$450,000.



Budget Impact:

This amendment has no budget impact for the FY20 Program and Operating Budget. Future Program and Operating Budgets will include the necessary budgetary amounts to fund the required services.

Co-General Counsel Review:

ACTA's Co-General Counsel has reviewed and approved the proposed Amendment as to form.

Transmittal:

Transmittal 1 - First Amendment to Agreement C0864