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Alameda Corridor Transportation Authority

May 14, 2020

To:	Governing Board
From:	Michael Leue, Chief Executive Officer 
Subject:	<i>Approval of Resolution Adopting ACTA Officer and Employee Publicly Available Pay Schedule (APPROVAL)</i>

Recommendation:

Approve and adopt the attached Resolution and Publicly Available Pay Schedule (Transmittal 3) for ACTA's Officers and Employees.

Discussion:

ACTA currently has a salary budget for 11 positions, two officers and nine employees (which includes one currently unfilled position for Director for Government and Community Affairs). It has been ACTA's practice to set the ACTA Pay Schedule salary ranges based upon equivalent positions within the City of Los Angeles employment system. In the past, ACTA staff and the CFO modified ACTA's salary ranges to reflect any equivalent Los Angeles employee salary range increases when they occurred, which modifications were then approved by the CEO.

However, the California Public Employee Retirement System (CalPERS) requires its member agencies to have each agency's governing body approve its employee Pay Schedules and thereafter make it publicly available. Although salary budgets are approved by the ACTA Governing Board during each annual budget approval process, the Pay Schedule has not been presented for separate approval. This item is now brought before the Governing Board for approval to comply with CalPERS requirements.

Attached as Transmittal 1 is a chart showing each ACTA position title and the equivalent City of Los Angeles employee classification number, title, current salary range and collective bargaining unit number. Attached as Transmittal 2 is the ACTA organization chart for ACTA employees.

Effective January 20, 2020 most of the City of Los Angeles employee position salary ranges shown in Transmittal 1 were increased 3% pursuant to Memorandums of Understanding negotiated between various collective bargaining units and the City. For one ACTA position, Administrative Manager, the City of Los Angeles equivalent position had a salary range increase effective July 7, 2019. The salaries shown in Transmittal 1 reflect the current salary range for each position.



The proposed pay schedule will be effective retroactively to January 20, 2020.

Budget Impact:

The approval of ACTA's pay schedule will not impact ACTA's budget.

Co-General Counsel Review:

ACTA's Co-General Counsel has reviewed the proposed Resolution and approved it as to form.

Transmittals:

- Transmittal 1 – ACTA Employee Titles and Equivalent Los Angeles Employee Positions
- Transmittal 2 – ACTA Organization Chart
- Transmittal 3 – Resolution and ACTA Publicly Available Pay Schedule