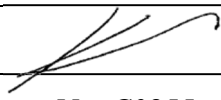


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Alameda Corridor Transportation Authority

October 29, 2020

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| To: | Governing Board |
| From: | Kevin L. Scott, Chief Financial Officer  |
| Subject: | <i>Approve Fourth Amendment to Agreement No. C0855 with Moss Adams LLP for Independent Audit Services (APPROVAL)</i> |

Recommendation:

Approve the proposed Fourth Amendment to Agreement No. C0855 with Moss Adams LLP (Moss Adams), for independent audit services, to add scope for consulting services related to the implementation of a new ERP-based accounting software system and add \$60,000 to the contract value. Authorize the Chief Executive Officer or Chief Financial Officer to execute said amendment.

Discussion:

On December 12, 2019, the Governing Board approved additional scope of work for Moss Adams related to the selection of a new accounting system for ACTA. ACTA has utilized the same accounting software, Integrated Financial Accounting System (IFAS), since 1997 and the version ACTA is currently utilizing will no longer be supported by the vendor as of December 31, 2020.

Moss Adams began working with ACTA on the Request for Proposals (RFP) process in February. Their services have been invaluable throughout the RFP process, including assistance with the preparation of the initial RFP, technical review of the proposals received, and participation in the software demonstration process.

Due to ACTA's accelerated two-month software implementation schedule, the services of Moss Adams during this next phase are critical, providing consulting support to help ACTA achieve its January 1, 2021 accounting software system go-live date. Moss Adams has the expertise and experience with system implementations and working with software vendors which will be an invaluable resource over the next several months.



This request for additional consulting services would increase the contract value by \$60,000, bringing the total not-to-exceed value to \$846,735. The cost of the additional implementation services is approximately \$45,000. Additional contract value is also being added for services provided by Moss Adams related to the RFP process and system review and selection. The consulting services are billed on a time and materials basis, based upon ACTA's need for such services.

The contract term is set to expire April 30, 2023.

Budget Impact:

The additional budget of approximately \$60,000 for software implementation consulting services would need to be added to the FY20 Program and Operating Budget.

Co-General Counsel Review:

ACTA's Co-General Counsel has reviewed and approved the proposed Amendment as to form.

Transmittal:

Transmittal 1 - Fourth Amendment to Moss Adams Agreement No. C0855